

Principals Report

Wednesday 19th March 2025

NAPLAN

- 3 out of 4 assessments have been completed. Numeracy tomorrow. All students have displayed bravery and determination in completing them.

Sport

- Soccer gala day in Branxton next Wednesday. Thanks to Mr Doolan and Mrs Collier for attending the day. Should be a lovely opportunity for our students to meet and play other teams that are not in our local area.
- Gateway Games – new initiative from the GLC principals. Students who have been identified as having potential or high potential in the physical domain of the HPGE policy are invited to attend the games. They will be held in week 9 of each term. The first games will be at Beresfield PS.
- School Cross Country next Thursday from 2-3pm. Mr Doolan is the co-ordinating teacher.
- Netball team has their first game against Woodberry PS on Monday Week 11. Thanks to Brooke who has offered to coach the team. We have joined with Black Hill PS to make the team as neither school had enough players to make a full team.

Other

- Healthy Harold visits next week. All classes will visit over Monday & Tuesday.
- Please make a time to meet your class teacher at P/T interviews on Wednesday week 11. Bookings are through School Bytes.
- Students return for term 2 on Wednesday 30th April.
- Attendance initiative from Term 2: Students who maintain 90% or above for the termor improve their personal attendance by 5% will go into a draw for exciting prizes e.g Gravity X vouchers, \$50 Grilled Burgers voucher and anything else Gill can find for us 😊



TARRO PUBLIC SCHOOL P&C ASSOCIATION
GENERAL MEETING AGENDA & MINUTES



Wednesday 19th March 2025

Item	Agenda Description	Person Responsible	Meeting Minutes
1	Open meeting Time: 6.07	Chair	In attendance: Gill O'Connell, Kelly O'Shea, Emma Collier, Amy Beezley, Brooke Kentish, Tania McNamara, Sharon Robson, Kaitlyn Barker, Ayla Bass, Narelle Lockwood, Kim Hewitt, Karen Peak, Jane Allen, Sahara Page, Andrew Barron.
2	Welcome and Acknowledgement of Country		Delivered by Kelly
3	Apologies		Lee Whiting
4	Call for new members/Life time membership nominations	Chair	Jane Allen Kaitlyn Barker Ayla Bass Jess Clarke Sahara Page Sharon Robson Motion: Life Time Membership for Lee Whiting First: Brooke Kentish Second: Ayla Bass
5	Call for nominations of casual vacancies (if applicable)	Chair	Vice President: Secretary: Motion: Andrew Barron for secretary First: Narelle Second: Jess Clarke Holding Vice President over till next meeting.
6	Confirmation of the minutes from the previous general meeting (first & second)	Chair	Prepared and read by: all Motion to accept the minutes from the previous meeting held on 26th February, 2025. First: Narelle Lockwood Second: Karen Peak
7	Business Arising from the minutes of the previous general meeting (first & second)	Chair	Nil

8	Correspondence (first & second)	Secretary	Nil
9	Canteen report (first & second)	Canteen manager	<p>N/A – don't have the funds available to open the canteen. Books haven't been available.</p> <p>Red funnel + NCD + Thompsons – change of contact details requested. Motion: Move Red funnel + NCD + Thompsons accounts into Tanya McNamara as the receiver of invoices. First: Sahara Page Second: Andrew Barron</p> <p>Decision: Accounts to be directed to Tanya.</p>
10	Treasures Report (first & second)	Treasurer	<p>Prepared by Read by Bank balances as at _____ 2025 See Finance Report attached First: Brooke Kentish Second: Narelle Lockwood</p>
	Presidents Report	President	<p>Prepared by: Brooke Kentish Read by: Brooke Kentish</p> <p>See Presidents Report attached</p>
11	Principals Report	Principal	<p>Prepared by: Kelly O'Shea Read by: Kelly O'Shea</p> <p>See Principals Report attached</p>
12	CLO Report	CLO	See CLO Report attached
13	Approval of Signatories (Removal and Addition)	Chair	<p>Brooke Kentish and Tania McNamara are to be added as signatories for the bank. We will need to arrange a time to meet at the bank to formalise this. First: Andrew Barron Second: Emma Collier Names to be removed from the account: Chantel Walker, Karen Peak.</p>
14	Approval for transportation of funds (Removal and Addition)	Chair	<p>Brooke Kentish and Tania McNamara will take main responsibility for transporting money to and from the bank. First: Jane Allen Second: Ayla Bass</p>

15	New general business (first & second)	Chair	<p>Easter raffle donations + buying additional eggs. Motion: P&C to purchase additional eggs to go with the raffle prizes if we do not receive enough donations of eggs. To the value of \$100. Decision: P&C to purchase additional eggs to go with the raffle prizes if we do not receive enough donations of eggs. To the value of \$100.</p> <p>First: Ayla Bass Second: Jane Allen</p> <p>Platform for selling raffle tickets Motion: Platform for selling raffle tickets Decision: Maintain the current platform – Raffle Tix</p> <p>First: Narelle Lockwood Second: Kaitlyn Barker</p> <p>2025 fundraising ideas – added to school calendar. Do we need to establish a fundraising sub committee? Motion: Create a sub committee to help with fundraising. Decision: Sub Committee: Jane Allen, Sharon Robson, Sahara Page, Casey Dunn First: Ayla Bass Second: Jess Clarke</p> <p>Colour Run Date: 17th December 2025 Motion: Colour run to be held on 17th December Decision: Colour run to be held on 17th December First: Ayla Bass Second: Jess Clarke</p> <p>Trivia Night Date: TBC (Term 2 or 3) Motion: Talk to Bero Bowlo and have a Trivia night fundraiser. Decision: Narelle to speak with Bero Bowlo and find out available dates. First: Ayla Bass Second: Jess Clarke</p> <p>Movie Night Date: TBC</p>
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Motion: Research possible venue for holding a movie night fundraiser.
Decision: Sub Committee to research and present next meeting.
First: Ayla Bass
Second: Jess Clarke

Domino's Pizza

Motion: Research fundraising night
Decision: Sub committee to research
First: Ayla Bass
Second: Jess Clarke

Mother's Day stall (gifts, shopping)

Motion: Need to purchase gifts for the stall (some already purchased)
Decision: Brooke to purchase items for Mothers day stall.
First: Ayla Bass
Second: Jess Clarke

Reopening of the canteen

Motion: Open the canteen
Decision: 30 day account to be investigated with support of Andrea Hodges. Canteen to be opened from Term 2, Week 2 with a reduced menu.

The P&C committee gives permission to the Executive committee to investigate the financial ability of the P&C and then reopen a Canteen to the best of their ability as at week 2 of term 2. This will be reviewed for opinion come Week 5 at the next P&C meeting!

First: Ayla Bass
Second: Jess Clarke

Auditor for 2025

Current Auditor: DW Accountants - 45 Joslin St Kotara Ph: 4952 3472

Email: mail@dwaccountants.com.au

Motion: Source 3 different auditors.

Decision: To review next meeting

First: Sahara Page

Second: Sharon Robson

School uniform

			<p>Motion: Different fabric for the school uniform due to issues with fabric staining.</p> <p>Decision: Reach out to other suppliers to investigate fabric types and report back next meeting.</p> <p>First: Karen Peak</p> <p>Second: Narelle Lockwood</p> <p>Motion: Investigate sports shirts for zone athletics/cross country</p> <p>Decision: Andrea Hodgse looking into suppliers for the sports shirts</p> <p>First: Amy Beezley</p> <p>Second: Emma Collier</p> <p>Disco – See current disco volunteer guidelines</p> <p>Motion: purchase supplies for disco. Volunteers required for disco to occur.</p> <p>Decision: Purchasing of the supplies for the disco.</p> <p>First: Amy Beezley</p> <p>Second: Jess Clarke</p> <p>Christmas Capers – Date: 21.11.25</p> <p>Motion: Christmas Capers 21.11.25</p> <p>Decision: Date confirmed for Friday 21.11.25</p> <p>First: Jess Clarke</p> <p>Second: Kaitlyn Barker</p> <p>Facebook page</p> <p>Motion: Brooke to run the facebook page</p> <p>Decision: Brooke to run the facebook page</p> <p>First: Jess Clarke</p> <p>Second: Ayla Bass</p> <p>Woolworths Account</p> <p>Motion: Change details to Tania</p> <p>Decision: Change details to Tania</p> <p>First: Jess Clarke</p> <p>Second: Ayla Bass</p> <p>Sponsorship deals</p> <p>Motion: To approach businesses with an offer of sponsorship</p> <p>\$100 - \$1000 -</p> <p>\$1001 - \$5000 -</p>
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			<p>\$5000+ -</p> <p>Decision: Businesses to be approached for sponsorship. Karen Peak to forward to the school email and P&C email with 2024 sponsorship details.</p> <p>First: Sharon Robson</p> <p>Second: Tania McNamara</p> <p>Bing Lee points program - \$135 on the account</p>
16	Fundraising	Chair	<p>Term 1 2025</p> <ul style="list-style-type: none"> - Easter Raffle - to be drawn at Easter Hat Parade on 11th April. <p>Raffle profit to be tabled at week 4 T2 meeting</p> <p>Term 2 2025</p> <ul style="list-style-type: none"> - Mother's Day Stall 7th May - Mother's Day Breakfast 8th May - Disco 21st May @ BBC - Athletics Carnival 12th June @ Glendale Sports Centre <p>Term 3</p> <ul style="list-style-type: none"> - Trivia Night - TBC <p>Term 4</p> <ul style="list-style-type: none"> - Halloween Disco 29th Oct @ BBC - Christmas Capers 21st Nov - Colour Run 17th December
17	Next Meeting: 28/5/25. ** in week 5 due to the disco in week 4.	Chair	To be held on Wednesday 28th May, 2025 commencing at 6pm in the TPS Tech room.
18	Meeting Close Time: 7.46pm	Chair	

Fundraising Figures 2025

Date	Event	Fund Raised
11/4/25	Easter Raffle	
7/5/25	Mother's Day Stall	
21/5/25	Disco	
12/6/25	Athletics Carnival	

29/10/25	Halloween Disco	

TARRO PUBLIC SCHOOL P&C Association

NOTES

- For this general meeting to be valid, at least seven (7) days notice must have been given to members
- The quorum at this general meeting is as stated in the Constitution
- Only members can vote at general meetings. To be considered a member, an application for membership must have been received prior to the close general meeting or AGM preceding the current general meeting. Any person who applies for membership for the first time at this general meeting will only be considered a member after the close of this general meeting.
- Only members can stand for casual vacancies at general meetings
- No decision on expenditure can be made at a general meeting at which a treasurers report has not been presented

Hello everyone,

I would like to extend a warm welcome to all of you as we kick off the 2025 P&C.

For those who don't know me, my name is Brooke, and I am the proud mother of three wonderful daughters who attend this fantastic school. I am truly passionate about making a positive impact not just for my children, but for all the students at our amazing school, and I need your support to do so.

I want to create an open space where everyone can share their ideas and constructive feedback in a non-judgemental and encouraging environment. We all share the same goal of supporting our children.

In the past, the P&C has funded excursions, Year 6 shirts, and various other activities. However, with the \$35,000 donated to the school, our current funds are not sufficient to provide support at this time. I understand that this is disappointing for the 2025 cohort, but I believe that by working together, we can improve our situation and once again provide assistance to our families.

To start our fundraising campaign we have received the following donations for our Easter Raffle:

- 1 x Coles \$50 voucher
- 50 x Cold Rock buy one get one free vouchers
- 3 x Kmart \$50 vouchers
- 2 x \$50 Scotty Cinema vouchers
- 1 x Family Pass for the shark and ray centre
- 5 x Kids free entry passes for Hunter Valley Zoo
- 1 x Family Pass for Newcastle Knights Game
- 1 x Family Pass Ten Pin Bowling at Raymond Terrace

Let's aim for a fantastic year and work towards raising funds for these wonderful children.

I'm looking forward to collaborating with all of you and appreciate your participation in the P&C.

CLO Report 19.3.24

Mother day breakfast- Baker's delight are donating 180 bread rolls for our mother's day breakfast.

Donation- The men's shed have donation \$500 towards our breakfast club.

Donation- Beresfield Woolworths have donated a \$50 gift card towards our mothers day breakfast.

Donation- Coles @ Thornton have also donated a \$50 gift card towards our mothers day breakfast.